| **Exhibit-HTML 210.08-EH(2): Board Meeting Agenda - Example (with closed session)** | **Status:** ADOPTED |
| --- | --- |
| **Original Adopted Date:** 03/20/2024 **| Last Revised:** 03/20/2024 **| Last Reviewed:** 03/20/2024 |  |

*[Insert School District]  
[Regular Board Meeting] or [Special Board Meeting]  
[Insert Meeting Location]  
[Insert Date (Day, Month Date, Year)]  
[Insert Time (ex. 6:00 p.m.)]*

1. Call to Order, *Board President*
2. Opening Activities *[Mission Statement]*
3. Roll Call, *Board Secretary*
4. Public Forum
5. Agenda Approval
6. Consent Agenda Approval  
     
   F1. Consent Agenda Items *[Ex. Minutes, Bill Listing, Contract Approvals]  
   [Insert reference to relevant district policies and procedures (Ex. IASB Sample Policy 210.9 – Consent Agenda)]*  
     
   F2. Consent Agenda Items Continued...
7. Presentations *[Ex. District goals and priorities update; student learning updates and achievements]  
   [Insert presentation topic, presenter organization (if outside the district), and presenter name]  
   [Insert reference to relevant district policies, priorities, and goals]*
8. Public Hearings *[Ex. School calendar adoption, upcoming district budget, and other items for which a public hearing may be embedded into a regular meeting]*
9. Discussion Items *[Informational, no action required]*
10. Action Items *[Ex. Resolutions, Approvals, Adoptions]*
11. Policy Reviews  
    *[Insert policy title and number]  
    [Insert Introduction, Second Reading,*
12. Closed Session [Motion and vote to enter, no action taken]  
    *[Insert legal authority to enter closed session pursuant to Iowa Code § 21 (Ex., “I move that we hold a closed session as authorized by section 21.5 of the open meetings law to...]  
    [Insert reference to relevant district policies and procedures (Ex. IASB Sample Policy 212 – Closed Sessions)]  
      
    \*Board decision to leave closed session\**
13. Board Action (if needed) on Topic Discussed in Closed Session
14. Adjournment

| **I.C. Iowa Code** | **Description** |
| --- | --- |
| Iowa Code § 21 | [Open Meetings](https://www.legis.iowa.gov/docs/code/21.pdf) |
| Iowa Code § 279.8 | [Directors - General Rules - Bonds of Employees](https://www.legis.iowa.gov/docs/code/279.8.pdf) |

**Cross References**

| **Code** | **Description** |
| --- | --- |
| 210.05 | [Meeting Notice](https://simbli.eboardsolutions.com/Policy/ViewPolicy.aspx?S=36031104&revid=u4FBKlWw4cOS6Qq89b6Skg==) |
| 210.07 | [Rules of Order](https://simbli.eboardsolutions.com/Policy/ViewPolicy.aspx?S=36031104&revid=gEMRuOIxFDnqoKctH41fslshQ==) |
| 210.07-R(1) | [Rules of Order - Regulation](https://simbli.eboardsolutions.com/Policy/ViewPolicy.aspx?S=36031104&revid=VQplusts6H8fSuvkhXj5ny4RA==) |
| 211 | [Open Meetings](https://simbli.eboardsolutions.com/Policy/ViewPolicy.aspx?S=36031104&revid=qHsCxqsTEHGabqmVbe3ZTQ==) |
| 213 | [Public Participation in Board Meetings](https://simbli.eboardsolutions.com/Policy/ViewPolicy.aspx?S=36031104&revid=UHlkF5c4YDIVvPmn5VVjIA==) |
| 213.01 | [Public Complaints](https://simbli.eboardsolutions.com/Policy/ViewPolicy.aspx?S=36031104&revid=rFmFn0jtplusslshkbdn8jDPcIIg==) |
| 215 | [Board of Directors' Records](https://simbli.eboardsolutions.com/Policy/ViewPolicy.aspx?S=36031104&revid=xdiplusrauWeYH00v6ZCeqivQ==) |
| 215-EH(1) | [Board of Directors' Records - Board Meeting Minutes](https://simbli.eboardsolutions.com/Policy/ViewPolicy.aspx?S=36031104&revid=slsh6NLXQ8eZMTJkOkDCmDplus3A==) |
| 401.04 | [Employee Complaints](https://simbli.eboardsolutions.com/Policy/ViewPolicy.aspx?S=36031104&revid=o8plusxcSoS5Wdib9v5Y0auVA==) |
| 502.04 | [Student Complaints and Grievances](https://simbli.eboardsolutions.com/Policy/ViewPolicy.aspx?S=36031104&revid=9bwR4J1eUbp830R4wQV28g==) |